



**STATE OF NEVADA**  
**NEVADA ADVISORY COUNCIL ON FEDERAL ASSISTANCE**  
**Meeting Minutes**

Prepared by the Governor's Office of Federal Assistance  
100 N. Stewart St. Suite 200 Carson City NV 89701 | 775-684-0156 <https://ofa.nv.gov/>

**February 23, 2024 at 1:30 PM**  
Virtual Meeting (Microsoft Teams)

**Meeting ID: 246 290 170 196**  
**Passcode: qxdrSv**  
**(775) 321-6111 (audio only)**  
**Phone Conference ID: 865 581 666#**

**1. CALL TO ORDER**

Office of Federal Assistance (OFA) Director Kristen Stout called the meeting to order at 1:30 pm.

**2. ROLL CALL**

Members in Attendance: Zach Conine (Treasurer), Julie Pazina (Senate) Megan Cortney, Andy Matthews (Controller), Daniele Monroe-Moreno (Assembly), Dian Vanderwall, Audra Hamernik. Non-voting members in attendance: Kristen Stout (OFA), Amy Stephenson (GFO).

A quorum was established.

Others present: Laena St. Jules, Deputy Attorney General, A'Keia Sanders (OFA), Mayita Sanchez (OFA), Anna Hollister (OFA), Shana Rhinehart (OFA), Janet Quintero, Miles Dickson, Kirsten Van Ry, Michaela Woodburn.

**3. PUBLIC COMMENT**

*Public comment may be limited to three minutes per speaker. No vote or action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. All proceedings and actions shall be conducted in accordance with the Nevada Open Meeting law (NRS Chapter 241).*

No public comment.

**4. APPROVAL OF MINUTES (For Possible Action)**

A. Review and approval of minutes of meeting held October 24, 2023.

Chair Conine asked for a motion to approve the minutes. Andy Matthews gave the motion for approval of the minutes. Motion passed unanimously.

**5. INTRODUCTION OF NEW COUNCIL MEMBERS (*For Discussion and Information Only*)**

- A. Director Stout introduced the newly appointed NACFA member, Senator Julie Pazina. Senator Julie Pazina introduced herself.

Director Stout acknowledged the reappointment of Audra Hamernik. Audra Hamernik re-introduced herself to the council.

**6. REMARKS FROM THE CHAIR (*For Discussion and Information Only*)** *Chair's goals for the council for the next year.*

Chair Conine gave brief remarks on his priorities and goals for the remainder of the year, as well as set expectations on what work the council will be completing.

**7. ELECTION OF OFFICERS (*For Possible Action*)**

- A. Per the bylaws, an election of officers shall be held during the first council meeting of the calendar year. *Nominations and elections of Chair, Vice Chair, and Secretary*

Chair Conine motioned to keep the newly elected officers in their current positions, which are: Zach Conine (Treasurer), Chair; Daniel Monroe-Moreno (Assembly), Vice-Chair; Andy Matthews (Controller), Secretary. Julie Pazina seconded the motion. All voting members voted in the affirmative motion carried.

**8. GOVERNOR'S OFFICE OF FEDERAL ASSISTANCE (*For Discussion and Information Only*)** *The Office will provide an update on OFA efforts since the previous NACFA October 24, 2023, meeting.*

- A. Director Stout presented an update on recent objectives and activities of OFA since the last NACFA meeting in October 2023.

A discussion took place on what members of the NACFA, and legislators can do to assist the office in spreading awareness of the OFA Grant Matching Program.

Director Stout stated they can share the information to their constituents, networks, and stakeholders. She offered the OFA to do training sessions with individuals that may want more information on the GMP.

**9. OVERVIEW OF FEDERAL FUNDS INFORMATION FOR STATES – FEDERAL GRANTS PER CAPITA REPORT FY22 (*For Discussion and Information Only*)**

- A. Mayita Sanchez, Executive Grant Analyst for OFA delivered a presentation on the State of Nevada's current ranking in comparison to other states regarding

receiving federal funding. She explained why other states that look similar to Nevada are doing better per the data in the FFIS report.

Andy Matthews thanked the OFA for providing such a thorough report.

Julie Pazina asked when referencing the FFIS report, why was there a decrease in education and non-Medicaid healthcare funding in comparison to pre-pandemic data.

Mayita Sanchez stated she would do some research on Julie Pazina's question and follow up with her.

## **10. DISCUSSION OF STATE PLAN FOR MAXIMIZING FEDERAL ASSISTANCE NRS 223.486 (For Discussion and Information Only)**

- A. Director Stout presented to the council what the requirements are for the development of the Nevada State Plan for Maximizing Federal Assistance, and the expectation of the NACFA.

Audra Hamernik asked if there was anywhere in the requirements of the Nevada State Plan for Maximizing Federal Assistance, that is not grant related. Director Stout stated that it is not defined in NRS 223.486, which type of grant category (i.e. formula, competitive, discretionary).

Chair Conine asked Director Stout what the status of the report is. Director Stout informed Chair Conine that the report's required content is what she presented on, and as per statute, the consultation with the NACFA is required before proceeding with the development of the report.

Andy Matthews inquired whether the OFA could disseminate stakeholder feedback collected regarding the challenges encountered in applying for federal funding. Director Stout stated that the OFA can gather feedback from surveys that have been completed and provide it to the council.

## **11. LEGISLATIVE PRIORITIES (For Discussion and Information Only)**

Chair Conine requested the council to identify legislative priorities regarding federal funding.

Vice-Chair Monroe-Moreno stated that this is always a priority for her in every legislative session, and she will continue to fight for the increase in federal funding in Nevada.

Amy Stephenson reminded the NACFA if there are budget specific BDR's, she has the capacity to submit on behalf of GFO.

## 12. FUTURE MEETING DATES (For Possible Action)

### A. Calendar Meetings

Chair Conine suggested the council should meet every two months, with the next meeting being held in April. The Chair will coordinate with Director Stout regarding a specific date in April for the next NACFA meeting.

## 13. PUBLIC COMMENT

*At the Chair's discretion, public comment may be limited to three minutes per speaker. No action may be taken upon a matter raised under Public Comment unless the matter itself has been specifically included on the agenda as an action item.*

No public comment.

## 14. ADJOURNMENT (For Possible Action)

Chair Conine adjourned the meeting at 2:30 pm.

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**Supporting Material** To obtain a copy of the supporting materials, you may contact the Office of Federal Assistance at 775-684-0156 or at [grants@ofa.nv.gov](mailto:grants@ofa.nv.gov). We are able to provide **reasonable accommodation** for individuals who wish to attend this meeting. If special arrangements are necessary, please notify the OFA at 100 N. Stewart Street, Suite 200, Carson City, Nevada 89701, by email at [grants@ofa.nv.gov](mailto:grants@ofa.nv.gov), or by phone at 775-684-0156 at least one working day prior to the meeting.

Persons may send written comments by email to [grants@ofa.nv.gov](mailto:grants@ofa.nv.gov).

Notice of this meeting has been posted in the following locations on the 3<sup>rd</sup> working day before the meeting at:

Grant Sawyer Building 555 E Washington Ave, Las Vegas NV 89101

Nevada State Library & Archives Building 100 N Stewart St, Carson City NV 89701

Notice of this meeting was posted on the following websites not later than 9:00 am on the 3<sup>rd</sup> working day before the meeting:

<http://ofa.nv.gov> and <http://notice.nv.gov>